

**THE CORPORATION OF THE TOWNSHIP OF CHAPPLE  
COUNCIL MEETING  
June 13, 2017**

The regular meeting of the Municipal Council of the Corporation of the Township of Chapple was held on Tuesday, June 13, 2017 at 9:00 a.m. in the Municipal Office, Barwick Ontario.

PRESENT: Councillors: Ken Wilson, Ted Zimmerman, James Gibson, and Rilla Race, and CAO/Clerk Treasurer Peggy Johnson.

Rilla Race welcomed everyone and declared the meeting open for the transaction of business.

DECLARATIONS: None

1. Moved by: Ted Zimmerman – Ken Wilson

That Rilla Race be appointed as Acting Reeve in the absence of Peter Van Heyst, Reeve.

Carried.

2. Moved by: Ken Wilson – Ted Zimmerman

That the agenda for the regular meeting of June 13, 2017 be hereby approved.

Carried

3. Moved by: Ken Wilson – Ted Zimmerman

That the minutes of the regular meeting of May 9, 2017 be hereby approved.

Carried.

FINANCIAL:

4. Moved by: Ken Wilson – Ted Zimmerman

That the financial statement be accepted and the following accounts be paid:

GENERAL	(16,311-16,326)	\$	46,657.18
GENERAL	(16,327-16,330)	\$	16,721.64
GENERAL	(16,331)	\$	1,039.24
GENERAL	(16,332-16,364)	\$	63,595.98
GENERAL	(16,321 VOID)	\$	-1,907.27
GENERAL	(16,365-16,377)	\$	25,409.28
GENERAL	(WSIB CMO Pmt)	\$	1,803.52
GENERAL	(VISA CMO Pmt)	\$	2,203.10
PAYROLL	Run 498	\$	1,193.52
PAYROLL	Run 501	\$	16,766.31
PAYROLL	Run 502	\$	19,067.68
		\$	<u>192,550.18</u>

Carried.

DELEGATIONS:

**9:00 a.m. Dave McKelvie – QMS Review and Endorsement**

5. Moved by: James Gibson – Ken Wilson

As per management review procedures, the Council for the Corporation of Chapple accept the QMS report as outlined:

- No non-conformances with external audit completed by SAI Global;
- Internal audit completed by Crystal Gray October 2016 – Elements 5, 6 and 15 non-conformances and Elements 5, 7, 11, 12, 16, 17 and 18 had opportunities for improvement;
- There were no customer complaints;
- Regulatory Compliance Inspection identified two non-compliance items:
  - Not sufficient monitoring of flow as required by Municipal Drinking Water Licence or Drinking water Works Permit issued under Part V of the SDWA, and
  - Continuous monitoring equipment that was being utilized to fulfil O.Reg 170/03 requirements was not performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O.Reg. 170/03 and/or was not recording data with the prescribed format.
- Two emergency response items were trained on in 2016. June 2016 combined two exercises and completed operational updates from MOE inspection results;
- Incident of adverse drinking water Sodium sample collected in September 2016. Sample tested 49.6 mg/l and is reportable at 20 mg/l.;
- Operational Performance Summary indicated that the drinkwater system has been stable. Source water and flows are stable. Plumbing supply to lime tank has been replaced. Have also replaced piping to backwash pump and 2 valves on raw water header system;
- Deviations from CCP's and Response Actions – 2 alarms for turbidity and 1 alarm for chlorine;
- Raw Water supply and drinking water quality trends – water quality good – daily ph monitoring and turbidity testing show no deterioration of quality – chlorine testing of distribution system show excellent residuals. Well inspections show stable aquifer. Licenced well technician, Russell Steiner installed new wet end to pump in Well # 1 and new pump in Well # 5;
- Risk assessment process is working efficiently;
- Infrastructure review was completed March 3, 2017. Distribution system remains consistent with no water breaks. Main line and hydrant valves were exercised and operated. 8" line under railway will be monitored as there is increased ground flex with size and weight of trains. Infrastructure of water plant currently okay. A capital reserve is in place should air blower, domestic pumps, lime pump, sewer pump or tank epoxy need to be replaced;

- QMS resources are provided to maintain the QMS and drinking water system.

Carried.

In summary, the 2017 DWQMS was updated with the following:

- 1) updated title page to include the year;
- 2) with element # 11 – added the agreement between RRFN and the Township as well as added Wes Morrisseau to the resource personnel in the SOP. Wes is the only current operator from RRFN that has been providing back-up to Chapple;
- 3) updated the Glossary of Acronyms;
- 4) with element# 14 it has been re-wrote to reflect that infrastructure is being reviewed on an ongoing basis instead of once a year;
- 5) with element # 18, Wes Morrisseau has been added to the contact list; and
- 6) SOP/Contingency Plan was updated based on recommendations from the Internal Audit.

### **9:30 a.m. Rainy River District Agricultural Society**

James Gibson and Ted Zimmerman declared a Conflict of Interest with regards to the Rainy River District Agricultural Society Board. They provided no comment but remained in the meeting so as to maintain a Quorum of Council.

Jan Halvorsen and Diane Gibson attended the meeting on behalf of the Agricultural Society to present a letter requesting support for their endeavours to upgrade/replace infrastructure at the Emo Fair Grounds.

It was agreed that Township of Chapple would provide a letter to support their funding application for Stage 2. The Committee will provide a template to assist with drafting this letter.

### **10:00 a.m. OCWA – Energy Audit Report**

A telephone conference was held with Jeff St. Pierre and Indra Maharjan of OCWA to present a memo with regards to the Energy Efficiency Walkthrough Assessment that was completed on April 24, 2017. A summary of potential energy efficiency opportunities, as well as potential funding sources, were identified.

High priorities included SCADA upgrades, replacement of Lime and CO2 feed system and replacement of distribution pumps. Medium priorities include retrofits with energy efficient lights, fans and controls and the replacement of the existing furnace/controls with a high EEER rated furnace. Replacement of Backwash Pumps/Truck Fill Pump and Air Blowers were noted as low priorities.

Jeff St.Pierre will provide further information at the July/2017 meeting of Council with regards to costs and potential pay backs from the upgrades. Ken Wilson indicated that he felt a priority for the Township of Chapple would be the replacement of the lime system.

**11:00 a.m. Geoff Gillon – Chapple Development**

Geoff Gillon provided a final draft of the Chapple Community Development Fund Policy. This policy will be approved at the next regular meeting of Council by By-law. All members of Council will sign the document.

Discussion was held with regards to the sale of two unserved municipal lots. An estimate was provided for the installation of services to each lot with an approximate cost of \$ 7200.00 for materials/labour and \$5000 for asphalt to repair streets. It was agreed that a minimum bid of \$10,000 would be set to assist with the installation of services and street repairs. It was also agreed that both lots would be sold with the conditions that a house with a minimum value of \$100,000 be built and connected to municipal services within a two (2) year period.

Vicki Dorie/MTO will be contacted with regards to making application to place signage on municipal property located west of Barwick to give notice of potential lots for Commercial and Industrial development.

**REPORTS:**

A. AMBIS: Council reviewed May 2017 Building Permit and Building Statistics reports. A report was provided by Henry Van Ael as to New Gold construction.

6. Moved by: Ken Wilson – Ted Zimmerman

That Councillor, James Gibson serve as alternate on the AMBIS Committee in the absence of Peter Van Heyst/Reeve.

Carried.

B. RRDSSAB: Council reviewed Board Minutes of January 19, February 16, March 16 and April 20, 2017.

C. RECREATION: Recreation Financial Statement was reviewed.

7. Moved by: Ted Zimmerman – James Gibson

**ACCOUNTS PAYABLE FOR Chapple Recreation – May & June 2017  
BE PAID AS FOLLOWS:**

Pre-Auth	Hydro One- Ball Park (Mar 9-April 6/17)	\$	34.29
Pre-Auth	Hydro One – Hall (April 6-May 6/17)	\$	632.33
Pre-Auth	Hydro One – Rink (Mar 22-April 21/17)	\$	54.74
Pre-Auth	Union Gas (April 25-May 24/17)	\$	685.00
Online Pmt	Bell Canada – June 2017	\$	54.15
Chq #3008	Emo District Lion's Club	\$	400.00
Chq #3009	Tompkins Hardware Ltd	\$	71.30
Chq #3010	Oak Drive Enterprise	\$	9.71
			<u>\$ 1,941.52</u>

Carried.

Council agreed that \$50 of damage deposit for consignment sale would be kept by the municipality for landfill fees. When the community hall is rented for a consignment sale, parties involved are responsible for the removal of all articles brought in for the sale and then not sold.

- D. HERITAGE: Council reviewed the May 8, 2017 Committee Meeting Minutes. Rilla reported, that with their two fundraisers, they made approximately \$2,500.00. A portion of these funds will be used to purchase an air exchanger for the Museum.
- E. EMO PUBLIC LIBRARY: No report.
- F. FIRE DEPARTMENT: Council reviewed Fire Chief Report FIRE2017-05. Revisions to the Automatic Aid Agreement were reviewed and will be approved at the next regular meeting of Council.
- G. HEALTH AND SAFETY: Council reviewed the May 29, 2017 Meeting Minutes of the Joint Health and Safety Committee.
- H. DRAINAGE: A draft of the Off Lake Road Mutual Drain Agreement was reviewed and will be provided to Stefan Szeder for comment.
- I. RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION: No report.
- J. PUBLIC WORKS SUPERINTENDENT – Randy Both

Council reviewed the June/2017 Road Report as provided by Public Works Superintendent/Randy Both.

Tompkins Hardware donated the use of a trailer for staff to pick up new flag poles from Fort Frances General Supply.

There continues to be an issue with several vehicles being parked on the road allowance of Queen Street. The owner will be contacted to request their removal so that grass can be cut prior to July 1<sup>st</sup> celebrations.

Discussion was held with regards to the removal of beaver on private lands. As with past-practice and municipal policy, the Township of Chapple is not responsible for controlling beaver on private lands. Chapple will only remove beaver damaging municipal road allowances.

Discussion was held with regards to New Gold's request to reduce speed limits on Korpi Road and Roen Road. As per recommendation of Randy Both/Public Works Superintendent, it was agreed that Korpi Road should remain at 80 km/hr. With regards to the Roen Road located west of Korpi Road to the south end of Marr Road, it was agreed that with significant traffic going into the mine site and potential safety issues, it would be appropriate to reduce the speed limit to 50 km/hr. A by-law will be drafted for the next meeting of Council to reduce the rate of speed for this portion of road.

- K. CAO/CLERK-TREASURER – Peggy Johnson

The final draft of the proposed 2017 budget was presented at 1:30 p.m. Public in attendance: Granville and Doris Dyson

Council reviewed the Administrative Report provided by the CAO/Clerk Treasurer.

- L. WATER TREATMENT PLANT REPORT – David McKelvie

Council reviewed the May, 2017 Operating Report.

David McKelvie attended the meeting for QMS review and endorsement.

8. Moved by: James Gibson – Ken Wilson

That the reports for June 13, 2017 be hereby approved.

Carried.

9. Moved by: Ted Zimmerman – James Gibson

That the following minutes be received:

DSSAB	Jan 19, Feb 16, Mar 16 and Apr 20, 2017 Meeting Minutes
Heritage	May 8, 2017 Committee Meeting Minutes
JHSC	May 29, 2017 Committee Meeting Minutes

Carried.

10. Moved by: Ken Wilson – James Gibson

BE IT RESOLVED that the Municipal Council of The Corporation of the Township of Chapple hereby agree to go in-camera at 11:50 a.m. as authorized under Section 239 of the Municipal Act, 2001 for the following purpose:

- Security of property;
- Personal matters regarding an identifiable individual, including employees;
- Proposed or pending acquisitions or disposition of real property;
- Labour relations and employee negotiations;
- Litigation or potential litigation, including matter before administrative tribunals affecting the municipality or local board; -
- Advice subject to a solicitor-client privilege, including communications necessary for that purpose;
- Any matter with respect to which a council, local board or committee or other body may hold a closed meeting under any other statute;
- Consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act*.

Carried.

Council returned to the regular public meeting.

RESOLUTIONS:

11. Moved by: James Gibson – Ted Zimmerman

That the following 2<sup>nd</sup> Qt Education Levies be paid:

English Public	\$ 57,914.89
English Separate	\$ 8,535.72

Carried.

12. Moved by: Ted Zimmerman – Ken Wilson

That Bylaw 1627, being a Bylaw of the Corporation of the Township of Chapple to authorize the Acting Reeve and CAO/Clerk Treasurer to enter into a transfer payment agreement with the Minister of Infrastructure for funding through the Clean Water and Wastewater Fund, be read a first, second and third time and finally passed this 13<sup>th</sup> day of June, 2017.

Carried.

13. Moved by: James Gibson – Ken Wilson

That By-law 1628, being a by-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2017, be hereby read a first, second and third time and finally passed this 13<sup>th</sup> day of June, 2017.

Carried.

14. Moved by: James Gibson – Ted Zimmerman

That By-law 1629, being a by-law to establish tax ratios for the year 2017 for the Corporation of the Township of Chapple, be read a first, second and third time and finally passed this 13<sup>th</sup> day of June, 2017.

Carried.

15. Moved by: Ted Zimmerman – Ken Wilson

As per the requirements of Ontario Regulation 284/09, the Township of Chapple approves the 2017 Cash/Accrual Budget Reconciliation.

Carried.

16. Moved by: James Gibson – Ted Zimmerman

That Bylaw 1630, being a Bylaw of the Corporation of the Township of Chapple to authorize the Acting Reeve and CAO/Clerk Treasurer to enter into an agreement for the emergency use of the Emo Municipal Office Room as an Alternate Emergency Operations Centre (EOC), be read a first, second and third time and finally passed this 13<sup>th</sup> day of June, 2017.

Carried.

17. Moved by:

That the following be approved to attend the "*Engineered Wood Bridge Workshop*" in Kenora, Ontario on June 27, 2017:

James Gibson  
Ted Zimmerman  
Randy Both

All related expenses to be paid by the Township of Chapple.

Carried.

18. Moved by: Ken Wilson – Ted Zimmerman

That Bylaw 1631, being a Bylaw of the Corporation of the Township of Chapple to authorize the Acting Reeve and CAO/Clerk Treasurer to enter into an agreement for shared Fire Services with Township of Emo, Township of LaValle, Township of Alberton and Joshua Colling, be read a first, second and third time and finally passed this 13<sup>th</sup> day of June, 2017.

Carried.

19. Moved by: Ken Wilson – James Gibson

That we adjourn at 2:00 p.m. to meet again July 11, 2017  
at 9:00 a.m. for regular meeting of Council at the Chapple  
Municipal Office.

Carried.



\_\_\_\_\_  
Reeve



\_\_\_\_\_  
CAO/Clerk/Treasurer