

**THE CORPORATION OF THE TOWNSHIP OF CHAPPLE
COUNCIL MEETING
January 15, 2019**

The regular meeting of the Municipal Council of the Corporation of the Township of Chapple was held on Tuesday, January 15, 2019, at 9:00 a.m. in the Municipal Office, Barwick Ontario.

PRESENT: Reeve Rilla Race, Councillors: Ken Wilson, Philip Schram, James Gibson, and CAO/Clerk Treasurer Peggy Johnson.

Reeve Rilla Race welcomed everyone and declared the meeting open for the transaction of business.

DECLARATIONS:

Ken Wilson declared conflict of interest with regards to the hiring process.

1. Moved by: James Gibson – Philip Schram

That the agenda for the regular meeting of January 15, 2019 be hereby approved with the following Addendum:

Essentials of Municipal Fire Protection Seminar

Carried.

2. Moved by: Philip Schram – James Gibson

That the minutes of the regular meeting of December 3, 2018 and the special meetings of December 7, 2018 and January 7, 2019 be hereby approved.

Carried.

FINANCIAL:

3. Moved by: James Gibson – Philip Schram

That the financial statement be accepted and the following accounts be paid:

GENERAL	(17,563)	\$ 364.10
GENERAL	(17,564-17,600)	\$ 374,226.82
GENERAL	(17,588 VOID)	\$ (339.00)
GENERAL	(17,601-17,625)	\$ 51,495.14
GENERAL	(17,626-17,627)	\$ 1,175.14
GENERAL	(17,628)	\$ 242.05
GENERAL	(17,629-17,648)	\$ 19,657.31
GENERAL	(CMO – VISA)	\$ 158.60
GENERAL	(CMO – WSIB)	\$ 2,076.87
GENERAL	(EFT – OCWA)	\$ 14,154.42
PAYROLL	Run 586	\$ 14,318.22
PAYROLL	Run 587	\$ 14,987.77
PAYROLL	Run 588	\$ 1,421.56
PAYROLL	Run 589 (2,306)	\$ 146.13
PAYROLL	Run 590	\$ 1,598.30
PAYROLL	Run 595	\$ 14,391.47
		<u>\$ 510,074.90</u>

Carried.

DELEGATIONS:

9:10 a.m. Jonathan Steiner

Jonathan Steiner entered the meeting and requested Council’s consideration to his providing equipment/operator for roadside brushing and mowing. For brushing, Jonathan indicated that he charges \$ 120/hr.

10:00 a.m. Tom Mathies/BDO

Tom Mathies attended the meeting for discussion of next steps now that an Investment Policy has been adopted. Consideration now needs to be given to an implementation strategy and oversight function.

Wood Gundy will be contacted for year end reports as to position of investments. It is Tom Mathies’ recommendation that the Township of Chapple switch advisors within Wood Gundy. Each advisor operates as a separate business. It was felt that the municipality would receive better advise from the London office vs Bay Street/Toronto office. Council was in agreement to proceed with the necessary paper work.

Tom Mathies will proceed with an engagement letter to have BDO provide oversight services for the Township and the Chapple Community Development Fund portfolios at an annual cost.

11:00 a.m. Joshua Colling/Fire Chief

Joshau attended the meeting to report on the need to purchase AED’s for municipal fire equipment and to establish a training centre at Chapple’s North Fire Hall.

With the retirement of Frank Sheppard, New Gold has a new fire co-ordinator. He has expressed interest in entering into a “use” agreement for this training centre. Joshua is working with the Fire Marshall’s office to have the centre regionally approved.

REPORTS:

- A. AMBIS: Council reviewed the November, 2018 Building Statistics and Building Permit Report and the 2018 Annual Summary Building Stats.
- B. RRDSSAB: No report.
- C. RECREATION: Recreation Financial Statement was reviewed.
- 4. Moved by: Philip Schram – James Gibson

**ACCOUNTS PAYABLE FOR Chapple Recreation – December 2018
BE PAID AS FOLLOWS:**

GENERAL	(3,086-3,088)	\$	315.21
GENERAL	(Online Pmt – Bell – December)	\$	54.15
GENERAL	(Online Pmt – Bell – January)	\$	54.15
GENERAL	(Pre-Auth Utilities)	\$	<u>2,260.70</u>
		\$	<u><u>2,684.21</u></u>

Carried.

Cory Spuzak will provide estimates of costs for equipment purchases for consideration in the 2019 budget.

Complaints have been received with regards to the condition/appearance of the shower at the Fitness Centre. Replacement cost is to be included in the 2019 Draft Budget.

Mike Canfield/BDO will be contacted with regards to Profit Tenants in a Municipal Building.

D. HERITAGE: Rilla Race indicated that if the new office at Recreation Centre is not going to be utilized for Physio services, the Heritage Committee would like to use the space to store/archive records.

E. EMO PUBLIC LIBRARY: No report.

F. FIRE DEPARTMENT: Council reviewed reports as provided by Joshua Colling/Fire Chief.

5. Moved by: Ken Wilson – Philip Schram

That the Township of Chapple purchase 2 ZOLL 3 AED package(s) at a cost of \$2,463.40 plus HST per unit.

Carried.

6. Moved by: James Gibson – Ken Wilson

That the Township of Chapple approve Joshua Colling/Fire Chief to attend NFPA Fire Officer 2 training in Gravenhurst, ON March 11 – 15, 2019. Wages and Travel to be split 4 ways between Chapple, Emo, LaVallee and Alberton.

Carried.

7. Moved by: Philip Schram – James Gibson

That the Township of Chapple approve a Fire & Emergency Services Training Center at the Chapple North Fire Hall at an estimated cost of \$18,400.00.

Carried.

G. HEALTH AND SAFETY: Council reviewed the JHSC Meeting Minutes of December 10, 2018.

H. DRAINAGE: No report.

I. RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION: No report

J. PUBLIC WORKS SUPERINTENDENT – Randy Both

CAO/Clerk Treasurer was directed to include the purchase of 7000 yds of gravel at a cost of \$60,000.00 in the 2019 draft budget. Gravel purchase will not be tendered. Gravel will be purchased from two different contractors with dollar value below \$50,000.00 limit for requirement to tender.

With regards to the acceptance of contaminated materials from Couchiching First Nation, Randy Both, Public Works Superintendent made recommendation to Council to accept 5000 cu yds at the Shenston Landfill and 2000 cu yds at the Richardson Landfill to use for cover at the waste disposal sites.

Original construction costs, as per the bi-annual engineer's bridge inspection reports, were estimated to be \$800,000.00 for the Ahrens Bridge. With the completion of the hydrologic, hydraulic and geotechnical studies, K. Smart & Associates have now advised that construction costs will be \$ 1,380,000.00. The replacement bridge needs to be 17 ft longer and the deck elevated to provide adequate flow capacity. With the structure sitting higher, a considerable amount of road work will be required. Geotechnical has determined bedrock to be much deeper than expected and will result in increased piling costs. As a result of the design change, land acquisition will be required. With the environmental investigation, it was discovered that barn swallows have nested beneath the Ahrens Bridge. Being as barn swallows are listed as an endangered species, the Township will be required to put mitigation measures in place.

CAO/Clerk Treasurer is to arrange a meeting with MPP, Greg Rickford for discussion as to any funding opportunities to assist with the \$ 580,000.00 construction costs overage.

8. Moved by: Philip Schram – Ken Wilson

As per the recommendation of K. Smart Associates Limited, that the Township of Chapple accept the proposal of their environmental consultant, Environmental Liability Management (ELM) for the Barn Swallow Registry with a proposed budget for 2019 to 2022 in the amount of \$ 8,500.00 plus HST.

Carried.

K. CAO/CLERK-TREASURER – Peggy Johnson

Council reviewed the Administration Report provided.

L. WATER TREATMENT PLANT REPORT – David McKelvie

Council reviewed the December, 2018 Water and Sewer Monthly Summary and Maintenance Report as provided by OCWA.

9. Moved by: Ken Wilson – Philip Schram

That the Township of Chapple approve OCWA's expenditure request in the amount of \$ 2,108.67 to sample wells #1 - #4 to properly address a potential alternative treatment process from lime.

Carried.

10. Moved by: James Gibson – Philip Schram

That the reports for January 15, 2019 be hereby approved.

Carried.

11. Moved by: Ken Wilson – Philip Schram

That the following meeting minutes be received:

JHSC	December 10, 2018
Emergency Management Committee	December 10, 2018

Carried.

RESOLUTIONS:

12. Moved by: Ken Wilson – Philip Schram

That Bylaw 1694, being a bylaw of the Corporation of the Township of Chapple to confirm the appointments of several officers and employees be read a first, second and third time and finally passed this 15th day of January, 2019.

Carried.

13. Moved by: James Gibson – Philip Schram

That Bylaw 1695, being a by-law of The Corporation of the Township of Chapple to provide for an Interim Tax Levy and the Payment of Interim Tax Levy for the Year 2019 be read a first, second and third time and finally passed this 15th day January, 2019.

Carried.

14. Moved by: Philip Schram – James Gibson

That penalty in the amount of \$ 8.25 be reversed on Accts Receivable Acct WHI001.

Carried.

15. Moved by: James Gibson – Philip Schram

That the balance, in the amount of \$78.15, for Accts Receivable Acct SZE001 for an outstanding entrance permit be transferred to the property for which the permit was issued – Roll # 59 24 030 001 00200 0000.

Carried.

16. Moved by: Ken Wilson - James Gibson

That the Township of Chapple support the City of Hamilton in their request to re-establish the multi-stakeholder working group between the Ministry of Municipal Affairs, Ministry of Finance, AMCTO, MPAC, Elections Canada and Elections Ontario to explore and identify ways to create and maintain the Voter's List for Municipal Elections.

Carried

17. Moved by: Philip Schram – Ken Wilson

That the Township of Chapple support the Municipality of Mattice-Valcote in their request to the Ministry of Municipal Affair and Housing to amend paragraph 4 of the Declaration of Office and remove reference to faith and allegiance to the Queen.

Carried.

18. Moved by: Philip Schram – Ken Wilson

That the Corporation of the Township of Chapple does hereby opt-out of the licensing of cannabis retail stores. A notice of this decision shall be provided to the Alcohol and Gaming Commission of Ontario (AGCO).

Carried.

19. Moved by: Ken Wilson – James Gibson

That the Township of Chapple approve one day, being Monday, January 7, 2019, for parental leave to Matt Morrison for the birth of his son.

Carried.

20. Moved by: James Gibson – Ken Wilson

That the Township of Chapple hire Patrick Hyatt for the full-time position of Labourer/Maintenance. Salary to be set as per salary grid Year One/Labourer. Subject to 6 months' probation and the provision of a Criminal Record Check.

Carried.

21. Moved by: James Gibson – Philip Schram

That a rate of \$ 2000.00/acre be set for the purchase of property abutting the Ahrens Bridge Project and necessary for construction as a result of change to design of the bridge.

Carried.

22. Moved by: Philip Schram – James Gibson

That the Township of Chapple approve the following to attend the one-day *Essentials of Municipal Fire Protection – A Decision Makers' Guide Seminar* scheduled for Thursday, February 21, 2019 in Fort Frances:

Rilla Race
James Gibson
Peggy Johnson

Carried.

23. Moved by: James Gibson – Philip Schram

That we adjourn at 2:27 p.m. to meet again February 12, 2019 at 9:00 a.m. for regular meeting of Council.

Carried.



Reeve



CAO/Clerk Treasurer