

**THE CORPORATION OF THE TOWNSHIP OF CHAPPLE
COUNCIL MEETING
February 9, 2016**

The regular meeting of the Municipal Council of the Corporation of the Township of Chapple was held on Tuesday, February 9, 2016 at 9: a.m. in the Municipal Office, Barwick Ontario.

PRESENT: Reeve Peter Van Heyst, Councillors: Ken Wilson, Ted Zimmerman, James Gibson, and Rilla Race, Public Works Superintendent/Randy Both and CAO/Clerk Treasurer Peggy Johnson.

Reeve Peter Van Heyst welcomed everyone and declared the meeting open for the transaction of business.

DECLARATIONS: None.

1. Moved by: Ted Zimmerman – Rilla Race

That the agenda for the regular meeting of February 9, 2016 be here-by approved with the following Addendum:

Onikaajigan Construction – Request for Additional Dorms
 Recreation Committee - January 20, 2016 Meeting Minutes
 InCamera: Personal matter regarding an identifiable
 Individual, including employees;
 Disposal of Rescue Van
 Emo Day Care

Carried.

2. Moved by: James Gibson – Ted Zimmerman

That the minutes of the regular meeting of January 12, 2016 and special meeting of January 18, 2016 be hereby approved.

Carried.

FINANCIAL:

3. Moved by: Rilla Race – James Gibson

That the financial statement be accepted and the following accounts be paid:

GENERAL	(15,164-15,173)	\$	33,940.90
GENERAL	(15,174)	\$	17,454.52
GENERAL	(15,175 Postdated)	\$	13,090.90
GENERAL	(15,176 Postdated)	\$	13,090.90
GENERAL	(15,177-15,188)	\$	34,833.61
GENERAL	(15,189-15,206)	\$	73,443.59
GENERAL	(15,207-15,232)	\$	108,862.68
GENERAL	(115,231 VOID)	\$	(32,946.30)
GENERAL	(15,233-15,234)	\$	32,946.30
GENERAL	(15,235-15,237)	\$	4,972.71
PAYROLL	(2152-2162)	\$	14,839.83
PAYROLL	(2163-2172)	\$	14,667.71
PAYROLL	(2173)	\$	<u>274.03</u>
		\$	<u>329,471.38</u>

Carried.

DELEGATIONS:

9:00 a.m. Sarah McCormick/ Frances Flook

Sarah and Frances attend the meeting to seek support from Council for a licenced childcare facility in Emo.

There are three (3) licenced childcare facilities supported by DSSAB in the Rainy River District. These facilities are at maximum capacity and have a waiting list.

The committee will make application to the Ministry for a licence by the end of February. The facility will be located at the Knox United Church and will employ six (6) educators and one (1) cook. The number of children is determined by square footage. It is planned to accommodate ten (10) children aged 18 – 30 months, sixteen to twentyfour (16 – 24) preschool children age 30 months to 4 yrs and the balance school age children during school vacations and before/after school.

With the non-profit licence, families can apply for a subsidy with DSSAB for childcare costs. The subsidy is based on income.

The childcare facility would be operated by a Board that would include a municipal representative from the Township of Chapple.

Council was in agreement to provide a Letter of Support that will be sent to the attention of Tanis Fretter/Integrated Service Manager (Child Care) at DSSAB.

1:30 p.m. Joshua Colling/Fire Chief

Joshua Colling attended the meeting to provide Council with an update on the expectations for fire service and legal considerations for the Chapple Volunteer Fire Department.

Joshua reported that he believes the current 8 hours per week is not sufficient to complete all the duties for the Chapple Fire Dept. It is Joshua's recommendation that his position of Fire Chief for Chapple should be for 14 hours per week to ensure completion of fire prevention and public education.

Joshua continues to work on an "*Automatic Aid Agreement*".

REPORTS:

A. AMBIS: Council reviewed reports provided by Alain Tanguay and Henry Van Ael.

A request was received from Onikaajigan Construction for the placement of two additional dorms at the construction camp.

This request was forwarded to Henry Van Ael/Building Inspector, Gerry Buckrell/Engineer, Wes Derksen/Legal, Joshua Colling/Fire Chief and Sarah Button/Planner for comment.

Based on recommendations provided, Council was in agreement to approve in the principle, the addition of two more dorms subject to meeting all conditions, permits, etc of various agencies.

- B. RRSSAB: James Gibson advised that the 2016 DSSAB Budget has been passed. Municipalities will be receiving a refund as a result of an accumulated surplus.
- C. RECREATION: Recreation Financial Statement was reviewed.

4. Moved by: Rilla Race – Ted Zimmerman

ACCOUNTS PAYABLE FOR Chapple Recreation –December 2015 and January 2016
BE PAID AS FOLLOWS:

Pre-Auth	Hydro One – Rink (June 10-Dec 8/15)	\$	74.20
Pre-Auth	Hydro One – Hall (Nov 10-Dec 8/15)	\$	353.89
Chq #2639	Bell Canada – January	\$	24.96
Chq #2640	Township of Chapple	\$	1,633.20
Chq #2641	Sunset Protection	\$	339.00
Chq #2642	Township of Chapple	\$	190.25
		<u>\$</u>	<u>2,615.50</u>

Carried.

5. Moved by: James Gibson – Rilla Race

That the Township of Chapple purchase a Karcher BD 50/50 C Bp Classic Floor Scrubber as per quote from Equipment World in the amount of \$4,900.00 plus applicable taxes and delivery.

Carried.

Correspondence was received with regards to availability of used fitness equipment for the Fitness Centre. Kelly Fortier/Fitness Centre Member will be contacted for recommendations as to condition, need, etc.

Discussion was held with regards to maintenance/repairs at the Fitness Centre. Direction was given to contact Saulteaux Engineering from Fort Frances for a quote as to cost to provide an Engineer Report.

Staff will be advised of need to repair stair rise at west entrance to upper hall at the Community Centre.

D. HERITAGE: Rilla reported that the Committee will be meeting next month to plan a fundraiser mid-May with the Borderland Orchestra.

E. EMO PUBLIC LIBRARY: No report.

F. FIRE DEPARTMENT:

6. Moved by: James Gibson – Rilla Race

That Bylaw 1572, being a By-law to establish and regulate the Chapple Fire Department, be read a first, second and third time and finally passed this 9th day of February, 2016.

Carried.

7. Moved by: Ted Zimmerman – James Gibson

That Bylaw 1574, being a By-law to provided for the participation of the Chapple Fire Department in the District of Rainy River Mutual Aid Plan, be read a first, second and third time and finally passed this 9th day of February, 2016.

Carried.

8. Moved by: Rilla Race – Ted Zimmerman

That the following be approved to attend the "Essentials" of Fire Service workshop scheduled in Fort Frances on March 9, 2016:

James Gibson
Peggy Johnson

All related expenses to be paid by the Township of Chapple.

Carried.

Joshua reported that the lap top has been ordered for the Fire Pro 2 Software. A Fire Department Manual is being developed.

Deputy Fire Chief/Abe Eberly will need to sign off on the Deputy Fire Chief Job Description so as to acknowledge responsibilities.

Joshua has been inquiring into costs for a new tanker truck. Joshua will draft a Request for Proposal for invitational bids.

Dan DeGagne will be coming out the Chapple Fire Department to outfit volunteers for proper fitting gear so as to determine actual costs.

G. HEALTH AND SAFETY: Council reviewed the Joint Health and Safety Committee Meeting Minutes of January 19, 2016 and inspection reports for the North and South Fire Halls.

Direction was given to order signage that can be placed on the front doors of the South Fire Hall to advise of "No Parking in Front of Doors".

H. DRAINAGE: No report.

I. RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION: No report.

J. PUBLIC WORKS SUPERINTENDENT – Randy Both

Mike Ford/Peterbilt attended the meeting for the opening of bids for the purchase of a new 2016 Class 8 Tandem Axel tractor Day Cab.

Three bids were received:

Kenworth Ontario/Thunder Bay:	\$184,000.00 plus HST \$23,920.00
Boyer Truck Sales/Thunder Bay:	\$172,650.00 plus HST \$22,445.50
Thunder Bay Truck Centre Inc./ Fort Frances	\$168,172.00 plus HST \$21,862.36

Mike Ford advised that if the truck was not delivered by the date required, a loaner truck would be provided. Chapple would be responsible for insurance.

Direction of Council was given to dispose of the current Kenworth Truck and the Chapple Fire Department Rescue Van. An advertisement is to be placed in the Fort Frances Times.

Discussion was held with regards to purchasing and planting trees at the Shenston Landfill Site. Ted Zimmerman will talk with the Stewardship Committee with regards to purchasing trees. Randy Both will provide an estimate of the number of trees required.

K. CAO/CLERK-TREASURER – Peggy Johnson

Council reviewed the Administrative Report provided by the CAO/Clerk Treasurer.

Council was in agreement to grant permission for Hydro One to place poles along the new Hwy 600 as long as they have approval from MTO.

L. WATER TREATMENT PLANT REPORT – David McKelvie

Council reviewed the January, 2016 Operating Report.

9. Moved by: Ted Zimmerman – James Gibson

That the reports for February 9, 2016 be hereby approved.

Carried.

10. Moved by: Rilla Race – James Gibson

That the following meeting minutes be received:

Rainy River District Municipal Association:	January 21, 2016
Joint Health & Safety Committee:	January 19, 2016
DSSAB Regular Meeting Minutes:	October 15, 2015
DSSAB Regular Meeting Minutes:	November 19, 2015
DSSAB Regular Meeting Minutes:	December 17, 2015
Chapple Recreation Committee Minutes:	January 20, 2016

Carried.

11 . Moved by: James Gibson – Ted Zimmerman

BE IT RESOLVED that the *Municipal Council of The Corporation of the Township of Chapple* hereby agree to go in-camera at 2:15 p.m. as authorized under Section 239 of the *Municipal Act, 2001* for the following purpose:

- Security of property;
- Personal matters regarding an identifiable individual, including employees;
- Proposed or pending acquisitions or disposition of real property;
- Labour relations and employee negotiations;
- Litigation or potential litigation, including matter before administrative tribunals affecting the municipality or local board; -
- Advice subject to a solicitor-client privilege, including communications necessary for that purpose;
- Any matter with respect to which a council, local board or committee or other body may hold a closed meeting under any other statute;
Consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.

Carried.

Staff must have prior approval from supervisor before taking time off. All requests must be submitted by completing a "**Leave Request Form**".

Township of Emo and Township of LaVallee are to be advised of discussion as to salary for shared Fire Chief.

RESOLUTIONS:

12. Moved by: James Gibson – Rilla Race

That the Township of Chapple declare the following lands available for disposal:

- (a) 2.34 kilometres (more or less) of Clark Road running north from after where Clark Road intersects with Teeple Road;
- (b) 1.59 kilometres (more or less) of Eluik Road running north from after where Eluik Road intersects with the existing Highway 600;
- (c) Georgeson Road such as is running north from after where Georgeson Road intersects with the current Highway 600;
- (d) 1.2 kilometres (more or less) of Loslo Road running south from after where Loslo Road intersects with the current Highway 600;
- (e) 1.9 kilometres (more or less) of Roen road north/south, running north from after where Roen Road intersects with the current Highway 600 to (but not including) the 90 degree bend where Roen Road turns west;
- (f) 0.7 kilometres (more or less) of Roen Road running westerly from after where Roen Road intersects Marr Road; and
- (g) 1.86 kilometres (more or less) of unnamed road lying to the north of and running north from the road commonly known as Waste Disposal Road.

Carried.

13. Moved by: Ted Zimmerman – Rilla Race

That Bylaw 1573, being a Bylaw to establish procedures for the disposal of municipal lands, be read a first, second and third time and finally passed this 9th day of February, 2016.

Carried.

14. Moved by: Ted Zimmerman – Rilla Race

That the Township of Chapple approve the following to attend the NOMA Annual Conference in Thunder Bay, April 27 -29, 2016:

Peter Van Heyst
Rilla Race
Ted Zimmerman
James Gibson
Peggy Johnson

All related expenses to be paid by the Township of Chapple.

Carried.

15. Moved by: Rilla Race – James Gibson

That the Township of Chapple support the Municipality of West Nipissing in their request to the Minister of Health and Long-Term Care to consider amending the qualifying criteria so that all roundtrips exceeding 100 km in total travelled distance be eligible for the Northern Health Travel Grant.

Defeated.

16. Moved by: James Gibson – Ted Zimmerman

That the Township of Chapple support the Municipality of West Nipissing in their request to the Ministry of Transportation to expedite its re-classification of all winter highway classes in Northern Ontario to ensure that each one receives the appropriate level of maintenance during winter months to ensure the safety and security of all northern travelers.

Defeated.

17. Moved by: Ted Zimmerman – Rilla Race

That the Township of Chapple approve payment of per capita funding in the amount of \$ 5,187 (741 X \$ 7.00) to the Rainy River Future Development Corporation for 2016-17 year.

Carried.

18. Moved by: Rilla Race – Ted Zimmerman

That the Township of Chapple approve payment of per capita funding in the amount of \$ 370.50 (741 X \$ 0.50) to Safe Communities Rainy River District.

Carried.

19. Moved by: James Gibson – Rilla Race

That Bylaw 1575, being a Bylaw to declare and confirm certain highways or portions of highways exempt from the requirements of Bylaw 1573, be read a first, second and third time and finally passed this 9th day of February, 2016.

Carried.

20. Moved by: James Gibson – Ted Zimmerman

That Bylaw 1576, being a Bylaw to establish a public meeting notification policy, be read a first, second and third time and finally passed this 9th day of February, 2016.

Carried.

21. Moved by: Rilla Race – James Gibson

That Bylaw 1577, being a Bylaw to enter into an agreement for conditional building permit NL16-01, be read a first, second and third time and finally passed this 9th day of February, 2016.

Carried.

22. Moved by: Ted Zimmerman – Rilla Race

That the Township of Chapple donate the following to the first "Wedding and Event Show" scheduled for February 18, 2016 at Hair & Body Care Shoppe:

\$100 Gift Certificate for Hall Rental

Carried.

23. Moved by: Ted Zimmerman – Rilla Race

That the following person(s) be appointed to the Chapple Volunteer Fire Department as a Volunteer Firefighter. Successful completion and submission to the municipality of an approved Doctor’s Medical is required as a condition of this appointment.

- Allan Elias

Carried.

24. Moved by: Rilla Race – James Gibson

That the Township of Chapple approve the following payment for reimbursement of livestock damages subject to pre-approval from OMAFRA:

Dave Wilson	\$ 980.00
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Carried.

25. Moved by: Ted Zimmerman – Rilla Race

That the Township of Chapple provide a letter of support to retain District Crown Attorney Services in the Rainy River District.

Carried.

26. Moved by: Rilla Race – Ted Zimmerman

That the following be approved to attend the Safe Communities Rainy River District “Strategic Planning Session” in Fort Frances on March 8, 2016:

Rilla Race

Carried.

27. Moved by: James Gibson – Rilla Race

That the following be approved to attend the “Rainy River Cross Border Conference” in International Falls, MN from March 22-23, 2016:

Peggy Johnson
Joshua Colling

Carried.

28. Moved by: Ted Zimmerman – James Gibson

That the Township of Chapple supports Autism Ontario and proclaims April 2, 2016 as World Autism Awareness Day. The Township will Participate in Autism Ontario’s “Raise the Flag” campaign on April 4, 2016 in celebration of World Autism Awareness Day.

Defeated.

29. Moved by: James Gibson – Rilla Race

That the Township of Chapple support the Township of Wainfleet in their request to Honourable Kathleen Wynne, Premier and Minister of Agriculture and Food, that Ontario cancel its Request For Proposal for added wind power generation.

Carried.

30. Moved by: Rilla Race – Ted Zimmerman

That Bylaw 1578, being a Bylaw to enter into an agreement known as Waste Disposal Road Agreement with New Gold Inc., be read a first, second, and third time and finally passed this 9th day of February 2016.

Carried.

31. Moved by: Rilla Race – James Gibson

That the Township of Chapple approve municipal employee, Crystal Gray, to complete a QMS Audit for the Township of Emo during regular working hours at a rate of \$ 50.00 per hour plus applicable mileage at a rate of \$0.50 per km.

Carried.

32. Moved by: Rilla Race – Ted Zimmerman

That the Township of Chapple accept the proposal received from Thunder Bay Truck Centre Inc. in the amount of \$ 168,172.00 plus applicable taxes for a 2016 Class 8 Tandem Axel Tractor Day Cab.

Carried.

33. Moved by: Ted Zimmerman – Rilla Race

That the Township of Chapple approve in principle the request from Onikaajigan Construction for two additional dorms at the Atkinson Road Camp subject to meeting all conditions, permitting requirements, etc of various agencies, ministries, etc. and subject to the entering into of an amendment to the existing Site Plan Control Agreement that is satisfactory to the municipality.

Carried.

34. Moved by: Rilla Race – Ted Zimmerman

That the Township of Chapple provide a letter of support to DSSAB for the Emo Childcare Facility.

Carried.

35. Moved by: James Gibson – Ken Wilson

That the Township of Chapple approve the purchase of 8 portable radios with remote speaker microphones and mulit unit chargers as per quote 18048 received from CRC Communications in the amount of \$ 3,784.94 plus applicable taxes.

Carried.

36. Moved by: Rilla Race – Ken Wilson

That the Township of Chapple approve Fire Chief Joshua Colling to attend the O AFC 2016- Conference and Trade Show April 30 – May 4, 2016 in Toronto. All related expenses to be shared 3 ways between Chapple, Emo and LaVallee.

Carried.

37. Moved by:

That we adjourn at 4:00 p.m. to meet again February 22, 2016 at 10:00 a.m. for a special public meeting of Council at the Chapple Municipal Office.

Carried.



Reeve



CAO/Clerk/Treasurer