

**THE CORPORATION OF THE TOWNSHIP OF CHAPPLE
COUNCIL MEETING
December 12, 2017**

The regular meeting of the Municipal Council of the Corporation of the Township of Chapple was held on Tuesday, December 12, 2017 at 9:30 a.m. in the Municipal Office, Barwick Ontario.

PRESENT: Reeve, Peter Van Heyst and Councillors: Ted Zimmerman, James Gibson, Rilla Race, and Ken Wilson and CAO/Clerk Treasurer Peggy Johnson.

Peter Van Heyst welcomed everyone and declared the meeting open for the transaction of business.

DECLARATIONS: None

1. Moved by: Rilla Race – Ted Zimmerman

That the agenda for the regular meeting of December 12, 2017 be hereby approved.

Carried

2. Moved by: Ted Zimmerman – James Gibson

That the minutes of the regular meeting of November 14, 2017 be hereby approved.

Carried.

FINANCIAL:

3. Moved by: James Gibson – Ken Wilson

That the financial statement be accepted and the following accounts be paid:

GENERAL	(16,721-16,722)	\$	1,753.48
GENERAL	(16,723- 16,772)	\$	71,360.86
GENERAL	(16,773)	\$	28,558.07
GENERAL	(16,774-16,796)	\$	71,522.84
GENERAL	CMO PMT - VISA & WSIB	\$	3,051.74
PAYROLL	(Run 530)	\$	1,259.53
PAYROLL	(Run 531)	\$	<u>17,029.99</u>
		\$	<u>194,536.51</u>

Carried.

DELEGATIONS:

10:00 a.m. Joshua Colling/Fire Chief

Joshua Colling/Fire Chief provided a year-end report with regards to the operation of the Chapple Fire & Emergency Service in 2017 and upcoming work/priorities for 2018.

December 12, 2017

11:00 a.m. Geoff Gillon/RRFDC

Further discussion was held with regards to the development of an Industrial Park. Cost to run just water to municipal property located adjacent to the Transformer Station/north of Hwy 11 would be less than half. To-date no interest has been expressed by the public to purchase such lots. Council was in agreement, that at this time, they would not proceed any further with this development.

3:30 p.m. Dan Haglin/Shenston Landfill Attendant

A verbal report, as to operations at the Shenston Landfill, were provided. Dan reported no issues or concerns.

REPORTS:

- A. AMBIS: Council reviewed November Building Permit and Building Statistics Reports.

Henry Van Ael was directed to contact Adult Protective Services/Community Services to advise that Council does not support having the CBO issue an "Order Not to Occupy" to remove a resident at risk from their home. It was felt that this is the responsibility of Social Services and they must ensure there is alternate housing. A letter is to be sent ODSP Kenora Office requesting their assistance.

- B. RRDSSAB: James Gibson reported that DSSAB's pre-budget reflects a 1.8% increase.

- C. RECREATION: Recreation Financial Statement was reviewed.

4. Moved by: Rilla Race – James Gibson

**ACCOUNTS PAYABLE FOR Chapple Recreation – December 2017
BE PAID AS FOLLOWS:**

Chq #3034	Tompkins Hardware Ltd.	\$	522.42
Chq #3035	Marilyn Flatt	\$	100.00
Chq #3036	Pineview Mennonite Church	\$	100.00
Online Pmt	Bell Canada – December	\$	54.15
Pre-Auth	Union Gas (Oct 25-Nov 23/17)	\$	687.00
Pre-Auth	Hydro One – Rink (Aug 23-Sept 22/17)	\$	62.35
Pre-Auth	Hydro One – Rink (Sept 22-Oct 24/17)	\$	32.39
Pre-Auth	Hydro One – Hall (Oct 6-Nov 8/17)	\$	488.03
		\$	<u>2,046.34</u>

Carried.

Dave McKelvie/Maintenance is to complete schematics for location of panel boxes/switches at the Chapple Recreation Centre. Councillor Wilson will assist. Council did not approve the purchase of a sperry tool.

Union Gas will be contacted to request an inspection of the Recreation Centre.

- D. HERITAGE: No report.

- E. EMO PUBLIC LIBRARY: No report.

F. FIRE DEPARTMENT: Council reviewed Fire Committee Report FIRE2017-03

Norbord has been contacted with regards to a Community Partnership for training simulation with Township's of Alberton, Chapple, Emo and LaVallee. It is the intent of the proposal that the partners jointly purchase a digital fire training package and lazer extinguishers. Centra Gas has also expressed interest.

G. HEALTH AND SAFETY: Council reviewed minutes of December 4, 2017 JHSC Meeting.

David McKelvie was directed to repair the outside entrance light into the Water Treatment Plant. Costs for the replacement/update of outside LED lights for the Water Plant are to be included in the 2018 Budget.

H. DRAINAGE: No report.

I. RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION: The RRDMA Annual General Meeting is scheduled for Saturday, January 13, 2018 in Fort Frances at the Memorial Sports Centre – Auditorium. Registration to start at 8:30 a.m.

J. PUBLIC WORKS SUPERINTENDENT – Randy Both

Council reviewed Report PWD2017-11.

A letter is to be sent to Steven Del Duca/Minister of Transportation requesting an extension to the current exemption that allows snow plow operators and other public utility employees to use two-way radios while operating a vehicle.

K. CAO/CLERK-TREASURER – Peggy Johnson

Council reviewed the Administrative Report provided by the CAO/Clerk Treasurer.

1:30 p.m. Public Meeting – Review of Municipal User Fees

No members of the public attended.

After review of user fees, CAO/Clerk Treasurer was directed to make the following adjustments:

Schedule 2 – Building and/or Development Permits

Minimum Permit Fee	\$ 62.50
Demolition Fee	\$ 62.50
Swimming Pool Permit	\$ 62.50
Base Fee –First \$ 1000 Value	\$ 62.50

Extra Fee for Building or Demolition Commencing prior to issuance of a Building Permit 20% of Building Permit Fee The greater of \$250 or

Schedule 4 – Fire, Emergency and Other Services

Burning without a Permit (Out of Control or in Non-compliance of permit)	\$ 450.00 per apparatus per hour plus wages
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Provincial Offences Act As per approved POA

Schedule 8 – Property and Certain Related Matters

Validation Order \$ 100.00

L. WATER TREATMENT PLANT REPORT – David McKelvie

Council reviewed the November 2017 Operating Report and November 2017 Maintenance report as provided by David McKelvie.

5. Moved by: Ted Zimmerman – James Gibson

That the following minutes be received:

JHSC December 4, 2017

Carried.

6. Moved by: James Gibson – Rilla Race

That the reports for December 12, 2017 be hereby approved.

Carried.

7. Moved by: Rilla Race – James Gibson

BE IT RESOLVED that the Municipal Council of The Corporation of the Township of Chapple hereby agree to go in-camera at 1.15 p.m. as authorized under Section 239 of the Municipal Act, 2001 for the following purpose:

- Security of property;
- Personal matters regarding an identifiable individual, including employees;
- Proposed or pending acquisitions or disposition of real property;
- Labour relations and employee negotiations;
- Litigation or potential litigation, including matter before administrative tribunals affecting the municipality or local board; -
- Advice subject to a solicitor-client privilege, including communications necessary for that purpose;
- Any matter with respect to which a council, local board or committee or other body may hold a closed meeting under any other statute;
- Consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act*.

Carried.

Council returned to public meeting at 2:15 p.m.

RESOLUTIONS:

8. Moved by: Ted Zimmerman – Rilla Race

That Bylaw 1643, being a bylaw to amend Bylaw 1617 to establish and implement fees and/or charges (collectively, "Fees") for certain

Municipal Services be read a first, second and third time and finally passed this 12th day of December, 2017.

Carried

9. Moved by: Ken Wilson – James Gibson

That By-law No. 1644, being a by-law authorizing the borrowing of money to meet current expenditures of The Corporation of the Township of Chapple be read a first, second and third time and finally passed this 12th day December, 2017.

Carried.

10. Moved by: Rilla Race – Ken Wilson

That we hereby authorize the payment of all outstanding invoices to December 31, 2017.

Carried.

11. Moved by: Rilla Race – Ted Zimmerman

That the Corporation of the Township of Chapple make grant applications for summer students in 2018

Carried.

12. Moved by: Rilla Race – Ken Wilson

That the following names be submitted to RRDMA for nomination to a committee or Board:

- Rainy River Valley Agricultural Society – Ted Zimmerman
- Rainy River District Stewardship - Ted Zimmerman
- Rainy River Veterinary Committee – James Gibson

Carried.

13. Moved by: Rilla Race – Ted Zimmerman

That the following be approved to attend the Rainy River District Municipal Association 27th Annual General Meeting on January 13, 2018 in Fort Frances, Ontario:

- Peter Van Heyst
- Rilla Race
- James Gibson
- Ken Wilson

Carried.

14. Moved by: Ted Zimmerman – James Gibson

That the following donation be made to the Rainy River District Municipal Association Annual General Meeting on January 13, 2018 in Fort Frances, Ontario: \$ 100.00

Carried.

15. Moved by: Ken Wilson – James Gibson

That the Township of Chapple approve payment of the following 4th Qt education levies:

English Public:	\$ 62,416.55
Engllish Separate:	\$ 9,029.31

Carried.

16. Moved by: James Gibson – Rilla Race

That the Township of Chapple participate in the Salvation Army "Sponsor-A-Family Program" in the amount of \$ 260.00.

Carried.

17. Moved by: James Gibson – Ted Zimmerman

That the Township of Chapple approve having Municipal Tax Equity complete an Annual Tax Growth/Implications Study – cost to be \$2500.00.

Defeated.

18. Moved by: Ken Wilson – Rilla Race

That By-law No. 1645, being a by-law to approve the 2017 Statement of Council Remuneration and Expenses for The Corporation of the Township of Chapple be read and finally passed this 12th day December, 2017.

Carried.

19. Moved by: Ken Wilson – Ted Zimmerman

That the Township of Chapple accept recommendation as per report provided by the Emergency Management Program Committee December 12, 2017 and declare that all the necessary requirements of the Emergency Management and Civil Protection Act RSO 1990 and Ontario Regulation 380/04 have been completed.

Carried.

20. Moved by: James Gibson – Rilla Race

That By-law No. 1646, being a by-law to approve the The Corporation of the Township of Chapple's amended Emergency Management Plan be read and finally passed this 12th day December, 2017.

Carried.

- 21 . Moved by: James Gibson – Ken Wilson

That the Township of Chapple approve the 2018 Renewal Proposal received from JLT in the amount of \$ 39,981.00 plus applicable taxes for the Municipal Insurance Program plus cyber insurance in the amount of \$ 1,900.00 plus applicable taxes.

Carried.

22. Moved by: Ted Zimmerman – Rilla Race

That the Township of Chapple approve quote received from Makkinga Contracting in the amount of \$ 4,648.30 plus HST for installing an additional 12m of smooth wall 300mm N12 pipe and connecting and parging to existing chamber and manholes for the Lagoon Outlet Project.

To be included in Invoice # 13529 in the amount of \$ 146,724.06.

Carried.

23. Moved by: Rilla Race – Ted Zimmerman

That the Township of Chapple approve Joshua Colling to attend the 2018 Fire Co-ordinators Annual Meeting and Learning Symposium January 29 – February 1, 2018 in Gravenhurst, ON. OFMEM to cover costs for travel, lodging and meals. Cost for wages will be split 4 ways between partners for training.

Carried.

24. Moved by: Ken Wilson – Rilla Race

WHEREAS there is the expectation that municipal water plants operate at full cost recovery, and

AND WHEREAS small water treatment plants in Northwestern Ontario struggle to collect sufficient fees from a small user base to offset escalating costs, and

AND WHEREAS Northwest Ontario typically is not for profit compared to private companies operating for profit in other parts of the Province, and

AND WHEREAS municipalites are required to tax their own services when operating their water plants and must collect and remit taxes to School Boards;

THEREFORE BE IT RESOLVED that the Township of Chapple request the support of RRMDA, NOMA and the Province to exempt municipally owned non-profit water plants from taxation.

Carried.

25. Moved by: Ken Wilson – Rilla Race

WHEREAS The Corporation of the Township of Chapple was approached by the "We Own It" campaign and requested Township of Chapple to pass a resolution related to contracting out municipal services;

AND WHEREAS, under the Direction of Council, has worked diligently to review its services, and has sought to bring services in house where the Municipality can provide the same or an improved service level for the same or lesser cost;

AND WHEREAS one of the Municipality's overarching strategic goals is to Focus on our People, which includes ensuring customer service excellence and commitment to customer service;

THEREFORE BE IT RESOLVED that the Township of Chapple continues to look at its existing services and identify opportunities where those services can be brought in house, while ensuring improved service levels without negative impacts to service costs;

AND this resolution shall rescind said resolution of November 14, 2017.

Carried.

26. Moved by: Rilla Race – Ted Zimmerman
That the Township of Chapple nominate Gary Judson for the
Ontario Volunteer Award.

Carried.

26. Moved by: James Gibson – Ken Wilson

That we adjourn at 3:45 p.m. to meet again Tuesday,
January 16 , 2018 at 9:00 a.m. for regular meeting of
Council at the Chapple Municipal Office.

Carried.

Peter Van Heyst

Reeve

Leanne Johnson

CAO/Clerk Treasurer