

THE CORPORATION OF THE TOWNSHIP OF CHAPPLE  
(the "Municipality")

BY-LAW NO. 1643

A by-law to establish and implement fees and/or charges (collectively, "Fees") for certain Municipal Services.

**WHEREAS** the *Municipal Act* provides that municipalities may impose Fees for services or activities provided by it or done by or on behalf of it, and for various other matters.

**AND WHEREAS** various other statutes also provide similar authority.

**AND WHEREAS** the Municipality, acting under these authorities, charges Fees for various activities, services, property use, and other matters. These Fees are adjusted from time to time in accordance with the annual budget process, the introduction of new or different services, the evolution of existing processes and services, and otherwise.

**NOW THEREFORE** the Council of the Municipality ("Council") enacts as follows:

1. **INTERPRETATION**

1.1 **Definitions:** Wherever a term set out below appears in the text of this By-law with its initial letter capitalized, the term is intended to have the meaning set out for it in this paragraph 1.1. Wherever a term below appears in the text of this By-law in regular case, it is intended to have the meaning ordinarily attributed to it in the English language.

- (a) "By-law" means this By-law, as it may be amended from time to time, unless another by-law is expressly referenced by name or number. The recitals to, and the Schedules attached to this By-law are considered integral parts of it.
- (b) "Deposit" means a sum paid as an estimate of the final amount that will be payable, to be adjusted after Service is delivered and the final amount accurately determined.
- (c) "Manager" means the Chief Administrative Officer of the Municipality, the Clerk, and/or the General Manager of any department of the Municipality's administration. The term includes any person to whom authority under this By-law is specifically delegated by any of them with respect to the department over which he or she has management authority.
- (d) "Municipal Act" means the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, including successor legislation.
- (e) "Person" means an individual, association, partnership, syndicate, firm, organization, foundation, trust, estate, governmental authority, corporation, trustee, agent, and/or any other entity, and the heirs, administrators, executors, assigns and other legal representatives of any such person to whom the context may apply according to law.

- (f) "Security Deposit" means an amount paid or pledged as surety that an event will occur or a Service will be delivered, to be refunded when the event occurs or Service is rendered, and to be retained if the event does not occur and/or the Service is not rendered.
- (g) "Service" means any service, activity, product, cost, use of property, facilities, equipment, and/or any thing with respect to which a municipality is authorized by sections 9, 10, 11 or 391 of the *Municipal Act* and/or any other statute and/or otherwise, to impose fees and/or charges.
- (h) "Recovery Cost" means a sum equal to the cost of the Municipality to provide the Service (and which cost shall include, without limitation, all legal/lawyers, engineers/engineering, and planning/planners, Municipal staff time, notice, application, advertising, postage, court, land titles, mileage, material, harmonized sales tax, provincial sales tax, and all other applicable taxes, and any and all other costs and charges), calculated or approved by the Manager. A Recovery Cost may include an amount of up to ten (10%) percent for overhead costs.
- (i) "Treasurer" means the person within the Municipality's employment who fulfills the role of "treasurer" as set out in the *Municipal Act*.

1.2 **Interpreting this By-law:** The captions, headings and paragraph names and numbers appearing in this By-law are for convenience of reference only and have no effect on its interpretation. This By-law is to be read with all changes of gender or number required by the context. The words "include", "includes", "including" and "included" are not to be interpreted as restricting or modifying the words or phrases which preceded them. Any reference to any statute and/or provision thereof includes that statute and/or provision as amended or any successor thereto,

1.3 **Severability:** If a court or tribunal of competent jurisdiction declares any portion of this By-law to be illegal or unenforceable, that portion of this By-law will be considered to be severed from the balance of the By-law, which balance shall continue to operate in full force and effect.

## 2. FEES AND CHARGES

2.1 **Schedules:** Fees for the (or certain of the) Services shall be as set out in the following Schedules to this By-law:

- (a) Schedule 1: Animals
- (b) Schedule 2: Building and/or Development Permits
- (c) Schedule 3: Cemeteries
- (d) Schedule 4: Fire, Emergency, and Other Services
- (e) Schedule 5: Landfill
- (f) Schedule 6: Lottery Licensing
- (g) Schedule 7: Municipal Office
- (h) Schedule 8: Property and Certain Related Matters
- (i) Schedule 9: Recreation
- (j) Schedule 10: Roads
- (k) Schedule 11: Tax Sale

- (l) Schedule 12: Transportation Services
- (m) Schedule 13: Utilities/Other

2.2 **Boards and Corporations:** This By-law may not include any or all of the Fees charged by the Municipality's local boards or municipal service boards, or by any corporate entities owned or controlled by the Municipality.

2.3 **Other Fees:** While this By-law attempts to encompass all Fees charged by all departments, there may be Fees authorized by policy or by-law of the Municipality that are not summarized within this By-law.

### 3. PAYMENTS AND COLLECTIONS

3.1 **Time of Payment:** Payment of the Fees under this By-law may be required in whole or in part by the Manager at any time, including, without limitation, at the time of delivery of the Service, prior to the time of delivery of the Service, or after delivery of the Service upon receipt of an invoice for the relevant Fee.

3.2 **Estimates for Recovery Costs:** Where the Fee payable under this By-law is stipulated as Recovery Cost, the Person who will be required to pay the Fee may request an estimate (which estimate is simply that, an estimate only, and same shall not be taken as being binding on the Municipality) from the Manager as to what the Fee will be. The actual Recovery Cost will be determined after provision of the Service, and the Person who received the Service shall pay the Recovery Cost.

3.3 **Deposits for Recovery Costs:** Every Manager is authorized to require that a Deposit be paid prior to the delivery of the Service in circumstances where the Fee is a Recovery Cost that is not able to be completely and accurately calculated until after the Service has been delivered. Other by-laws of the Municipality may make payment of a Deposit mandatory.

3.4 **Refund or Additional Charge Related to Deposit:** Where a Deposit has been paid under paragraph 3.3 of this By-law, and the actual Recovery Cost is less than the amount of the Deposit, the Person who paid the Deposit is entitled to a refund of the difference between the Deposit paid and the Recovery Cost invoiced, without interest or deduction. Where a Deposit has been paid under paragraph 3.3 of this By-law, and the actual Recovery Cost is more than the amount of the Deposit, the Person who paid the Deposit shall pay to the Municipality the difference between the Deposit paid and the Recovery Cost invoiced. Refunds must be made to the Person who made the original Deposit. Unless otherwise determined by the Municipality, rights to recover Deposit funds are not assignable and/or otherwise transferable in any way.

3.5 **Security Deposits:** Whether shown in the Schedules to this By-law or not, the Manager may require a Security Deposit for surety for the actions of any Person and/or otherwise.

3.6 **Disbursements/Out of Pocket Costs:** Where the Fee payable under this By-law is not stipulated as Recovery Cost, the Fee so stipulated is exclusive of any advertising, notice, postage, court, land titles, mileage, and/or other disbursement, out of pocket, and/or other costs and charges, and in all cases all advertising, notice, postage, court, land titles, mileage, material, and/or other disbursement, out of pocket, and/or other costs and charges, must be paid in addition to the Fee.

- 3.7 **Harmonized Sales Tax, Provincial Sales Tax and Other Applicable Tax:** For some Services, the Municipality is obliged at law to collect, without limitation, harmonized sales tax and/or provincial sales tax. Other taxes may be applicable, or become applicable in the future. The Fees stipulated in the Schedules to this By-law are exclusive of any applicable taxes and in all cases all applicable taxes must be paid in addition to any Fee.
- 3.8 **Late Payment Charges:** Late payment charges shall be added to all or any portion of any Fee imposed by this By-law that are due and payable, at the rate of one point two five percent (1.25%) on the first day of default, and every thirty (30) days thereafter on the Fees amount owing so long as and for such time as the default continues [fifteen per cent per annum (15%)], and such late payment charges shall form part of the Fees owing.
- 3.9 **Dishonoured cheque processing fee:** A dishonoured cheque processing fee of \$35.00, plus any and all other bank costs and charges charged the Municipality, shall be added to any Fee paid by cheque and/or any other form of payment which is returned by any bank or other financial institution for reasons such as, without limitation, insufficient funds being available in the account upon which the cheque was drawn, and such dishonoured cheque processing fee and all other bank costs and charges shall form part of the Fees owing.
- 3.10 **Where fee not collected prior to Service provided:** Where a Fee is not collected prior to any Service being provided, an invoice will be sent by personal service, regular lettermail, facsimile, and/or email or other electronic transmission, and in such case service of such invoice shall be deemed to have been made on:
- (a) the third day after the day of mailing by regular lettermail; or
  - (b) the first day after the day of transmission by facsimile or email.
- 3.11 **Debt:** Amounts payable under this By-law which remain unpaid are a debt due to the Municipality. The Municipality may recover the debt in accordance with law in any manner the Treasurer chooses.
- 3.12 **Addition to Property Taxes:** In accordance with the *Municipal Act* and paragraph 3.11 of this By-law, and without in any way limiting any other rights or remedies the Municipality may have in law or equity, the Treasurer may choose to add any amount owing to the Municipality under this By-law by any Person to the tax roll for any property within the Municipality that is owned, in whole or in part, by the Person upon whom the Fee is imposed. All of the owners of the property to whose tax roll any Fee is added shall be jointly and severally liable and responsible to pay such Fee.
4. **MANAGERIAL RESPONSIBILITY AND OTHER**
- 4.1 **General:** Provided there is no overall impact to the budget in any given year, the Manager is authorized to adjust the Fees in the Schedules to allow for the purchase of portions of full Services for which Fees are charged.

- 4.2 **Conflict:** Where any conflict exists between the Fee set out in the Schedules to this By-law and any other by-law or policy of the Municipality, the Fee set out in the Schedules to this By-law shall prevail.
- 4.3 **Discretion:** Notwithstanding anything contained in this By-law and/or otherwise to the contrary, the Municipality has, and shall have and retain, the sole and unfettered discretion to reduce, waive, and/or compromise, all or part of the Fee provided for herein where the Municipality deems fit to do so.
- 4.4 **Repeals:** By-law no. 1617 is repealed.
- 4.5 **References to Predecessor By-laws:** References in other by-laws of the Municipality to any historically applicable user Fee by-law, including, without limitation, By-laws 1474, 1513, 1525, 1552 and/or 1617 are deemed to be references to this By-law.
- 4.6 **Reference:** This By-law may be referred to as the "User Fees By-law".

BY-LAW READ AND FINALLY PASSED this 12<sup>th</sup> day of December, 2017

The Corporation of the Township of Chapple

per: *Peter Van Heyst*  
Peter Van Heyst, Reeve

per: *Margaret Johnson*  
Margaret Johnson, CAO/Clerk-Treasurer

**SCHEDULE 1**

<u><b>ANIMALS</b></u>	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Livestock damage report application	No Fee
Dogs 1st Dog	\$10.00
2nd Dog	\$20.00
3rd Dog	\$60.00
(eg, fee for 2 dogs would be \$30.00, fee for 3 dogs would be \$90.00)	

**SCHEDULE 2**

<b><u>BUILDING AND/OR DEVELOPMENT PERMITS</u></b>	
Building Permit Term: One year from date of issuance	
DESCRIPTION	FEE (\$)
Permit Fee	.008 of estimated construction value, subject to minimum below
Minimum Permit Fee	\$62.50
Minimum Demolition Permit Fee – Per Structure	\$62.50
Minimum Swimming Pool Permit Fee	\$62.50
Base Fee for first \$ 1,000.00 of Value	\$62.50
Each additional \$ 1,000.00 of Value or part thereof	\$ 8.00
Administration fee for building without permit	The greater of \$ 250 or 20% of Building Permit Fee

<b><u>METHOD OF CALCULATION OF ESTIMATED CONSTRUCTION VALUE</u></b>	
RESIDENTIAL	PER SQUARE FOOT
Ground Floor	\$125.00
Second Floor	\$62.50
Basement	\$31.25
Cabins, Seasonal Dwellings	\$62.50
Garages, Accessory Buildings	\$31.25
BARNs OR LIVESTOCK HOUSING STRUCTURES	PER SQUARE FOOT
Barns or Livestock Housing Structures constructed on property classified for assessment purposes as "Farm" (other classes pay at accessory building rate)	\$6.25

**METHOD OF CALCULATION OF ESTIMATED CONSTRUCTION VALUE**

**COMMERCIAL AND INDUSTRIAL**

**PER SQUARE FOOT**

Commercial and/or Industrial Buildings

\$75.00, subject to as set out below

Estimated construction value to be the greater of the following values:

- (a) the estimated construction value calculated at \$75.00 per square foot; or
- (b) the estimated construction value as calculated by the Manager.

**NOTWITHSTANDING**

Notwithstanding anything contained in this Schedule 2, where:

Proposed construction does not fit into any of the categories listed above; the Project Manager shall determine the Estimated Construction Value and when requested by the Chief Building Official, shall provide evidence supporting the Estimated Construction Value. The evidence shall be; total project receipts or the Contract value documentation.

**REFUND OF BUILDING PERMIT FEES FOR CANCELLED PERMITS:**

An Administration Fee shall be charged for Building Permits cancelled prior to the commencement of construction when a refund is requested by the Applicant and/or the property owner. The Administration Fee shall be the greater of:

- a) \$50.00 or,
- b) 20% of the Building Permit Fee



**SCHEDULE 3**

<b><u>CEMETERIES</u></b>	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
<b>Sale of Plots:</b>	
Single Plot. Maximum of 4 urns on one plot plus one interment if it is prior to any urns being placed	\$50.00
Transfers and Refunds  Any refund other than those returned within 30 days of purchase shall be less the care and maintenance portion of purchase price	\$25.00
Internments – Employee attendance if after regular hours overtime to be invoiced employee hourly rate times 1.5. Levelling of dirt after it has settled is the responsibility of the plot owner or applicant	
Internments Saturday and Sunday – Employee attendance invoiced employee hourly rate times 1.5	
Marking location for placement of monument(s)	\$50.00
Interment of cremated remains. <b>Employee attendance required at all internments (full burial or cremations)</b>	\$150.00
See, inter alia, Ontario Regulation 30/11 s. 168 re certain Fees, eg, in-ground grave that is 2.23 square metres or 24 square feet or larger, the greater of 40 percent of the price of the interment rights as set out on the price list and \$250.00.	
<b>Monuments as per O. Reg. 30/11, s.166(1)</b>	
Monument placement	No Fee
Flat marker measuring less than 1,116.12 square centimetres (173 square inches)	No Fee
Flat marker measuring at least 1,116.12 square centimetres (173 square inches)	\$50.00
Upright marker measuring 1.22 metres (4 ft) or less in height and 1.22 metres (4 ft) or less in length, including the base	\$100.00
Upright marker measuring more than 1.22 metres (4 ft) in either height or length, including the base	\$200.00

**CEMETERIES**

DESCRIPTION	FEE (\$)
<b>Transfer Fee</b>	
Applicable to all sales or other transfer of Internment Rights or any Interest therein, and to the issuing of a new Certificate of Internment Rights	\$35.00
<b>Registration of Burial Permits</b>	
\$20.00	
Notwithstanding anything contained in this Schedule 3, certain Fees relating to cemeteries, burials, and matters and things relating thereto, are set by the <i>Funeral, Burial and Cremation Services Act</i> , 2002, S.O. 2002, c. 33 as amended, including successor legislation, and are subject to change without notice.	

**SCHEDULE 4**

<b><u>FIRE, EMERGENCY, AND OTHER SERVICES</u></b>	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Auto Extrication-Provincial Roads	Current MTO Rates
Auto Extrication – Municipal Road	\$ 450.00 First Hour, then \$ 300.00 Hour per apparatus/Hour
Manpower	\$ 30.00 Hour/Per Firefighter (After 1 <sup>st</sup> Hour)
Contractors	Full cost recovery.
Emergency Calls other than Auto Extrication	Cost Recovery plus manhour charge
Training Officer	\$ 35.00/Hr
Burning without a Permit (Out of Control, or in non-compliance of permit)	\$ 450.00 per apparatus per hour plus wages
Burning with a Permit (Out of Control, or in non-compliance)	\$ 1000.00 plus Full Cost Recovery
Automatic Aid	*Fees as noted in Appendix A of the most current Automatic Aid bylaw as of the date of incident.
False Alarms/Abused Service	1 <sup>st</sup> and 2 <sup>nd</sup> alarm no charge. All others \$500.00 per offence
Fire Extinguisher Training	Cost Recover Only. ( Instructors plus extinguishers)
Insurance Company Requests – Fire Incident Report	\$ 75.00
Complaint/Request Inspection	\$ 50.00
Incinerator	\$ 20.00 Yearly
Agricultural/Industrial Burn Permit	\$ 50.00 plus \$ 5.00 for every additional seven days
Open Air Burn Permit	\$ 5.00
Chimenea	\$ 10.00 Yearly

**FIRE, EMERGENCY, AND OTHER SERVICES**

<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Approved Fire Pit	\$ 10.00 Yearly
* Rates include those noted under the Automatic Aid Agreement. Where applicable the higher fee shall apply.  * Year is for the period Jan 1 <sup>st</sup> – December 31 <sup>st</sup> of the current year regardless of when the permit was purchased.	
Provincial Offences Act	As per approved POA

**SCHEDULE 5**

<b><u>LANDFILL</u></b>	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Persons using the Landfill shall deposit the refuse in such area as determined by the site attendant	
<b>Fridges, Freezers and Air Conditioners – Appliances must be tagged by a certified person that Freon has been removed – will not be accepted at landfill without tag</b>	
<b>Residents of the Municipality (Non-Industrial):</b>	
Tires	No Charge – OTS Collector
Emergency Dumping Fee	\$100.00 plus applicable tipping fees
Contaminated soil (with MOE approval)	\$25.00 per yard or part thereof
Disposal of Railway Ties per tie	\$1.00 per tie or part thereof
<b>Residents of the Municipality (Industrial)</b>	
Solid Non-Hazardous Waste	\$ 5.00/cu. yd.
<b>Non Residents:</b>	
Price per bag of debris	\$4.00
Price per half ton load of debris	\$20.00
Household per annum	\$125.00
Commercial per annum	\$600.00
Passenger vehicle with trailer	\$20.00
Half Ton Truck	\$20.00
Tandem Truck	\$75.00
Contaminated soil (with MOE approval) (\$ 19.61 cu m)	Per yard \$25.00

**LANDFILL**

<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Disposal of Railway ties per tie	\$1.00 per tie or part thereof
Garbage trucks, containerized hauling units and tanker trucks	\$173.00
<b>Building materials (must be separated)</b>	
Tandem load of building materials (combustible) per load	\$100.00
Tandem load of building materials (non-combustible) per load	\$125.00
Semi-Truck/Trailer load of building materials (combustible) per load	\$175.00
Semi-Truck/Trailer load of building materials (non-combustible) per load	\$225.00

**SCHEDULE 6**

<b><u>LOTTERY LICENSING</u></b>	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Raffle Prize Value to \$50,000.00	3% of prize board
Bingo Prize Value to \$5,000.00	3% of prize board
Break Open Tickets	3% of prize board
Bazaar up to 3 Wheels of Fortune	3% of prize board
Bazaar Bingo Prize Value to \$500.00	3% of prize board
Bazaar Raffle Prize Value to \$500.00	3% of prize board

**SCHEDULE 7**

<b><u>MUNICIPAL OFFICE</u></b>	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Duplicate Receipts	\$2.00
History of Account Transactions from online computer history	No Fee
History of Account Transactions from printed and stored records	Recovery Cost
Photocopies per page up to 10 pages	\$0.25
Photocopies per page over 10 pages	\$0.10
Photocopies colour	\$0.50
Fax Send or Receive first page	\$1.50
Fax Send or Receive each additional page	\$0.50
Commissioning Affidavits/Documents	\$ 5.00



**SCHEDULE 8**

<b><u>PROPERTY AND CERTAIN RELATED MATTERS</u></b>	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Official Plan Amendment not requiring consultant(s)	\$1,200.00
Official Plan Amendment requiring consultant(s)	Recovery Cost
Zoning By-law Amendment Application not requiring consultant(s)	\$750.00
Zoning By-law Amendment Application requiring consultant(s)	Recovery Cost
Consent to Sever not requiring consultant(s)	\$450.00
Consent to Sever requiring consultant(s)	Recovery Cost
Minor Variance not requiring consultant(s)	\$200.00
Minor Variance requiring consultant(s)	Recovery Cost
Plan of Subdivision Application and/or Agreement	Recovery Cost, minimum \$1,200.00
Site Plan Control Application and/or Agreement	Recovery Cost, minimum \$1,200.00
Letter of Compliance	\$30.00
Zoning Letter	\$30.00
Tax Certificate for each roll number	\$40.00
Tax Arrears Notice (plus Registered Mail Fee if Applicable)	\$5.00
Minimum Tax Bill	\$100.00
Assign Property Address (911 number)	\$50.00 for first sign (new) and \$35.00 for each replacement
Validation Order	\$ 100.00

**PROPERTY AND CERTAIN RELATED MATTERS**

<b>DESCRIPTION</b>	<b>FEE (\$)</b>
<p>Recovery Cost shall apply and be paid to the Municipality (unless the Municipality otherwise determines), in the event of any appeal, reference, motion, hearing, and/or other proceeding and/or otherwise, whether to and/or before the Ontario Municipal Board, a court, and/or otherwise (either and/or all of any appeal, reference, motion, hearing, and/or other proceeding and/or otherwise, whether to and/or before the Ontario Municipal Board, a court, and/or otherwise is collectively in this By-law sometimes referred to as a "Proceeding").</p>	Recovery Cost
<p>Further, and for greater certainty, but without limitation, Recovery Cost shall apply and be paid to the Municipality (unless the Municipality otherwise determines), in the case where any Proceeding has been or is initiated and/or taken (such as, for example, but without limitation, where a decision of the Municipality is appealed to the Ontario Municipal Board) and any such Proceeding is given up, not proceeded with, abandoned, and/or settled, prior to commencement of the hearing of such Proceeding by the entity to whom the matter was appealed, referred to, and/or brought.</p>	Recovery Cost

**SCHEDULE 9**

<b>RECREATION</b>	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
<b>Hall Rental Fees:</b>	
With Liquor Permit	
Entire Building	\$500.00
Upstairs	\$200.00
Ice Surface	\$300.00
Club Room	\$40.00
Without Liquor Permit	
Entire Building	\$350.00
Upstairs	\$150.00
Ice Surface	\$200.00
Club Room	\$40.00
Security Deposit (refundable after an inspection of the caretaker providing all rules and regulations have been followed including, without limitation, inspection of grounds for littering and damage)	\$100.00
Liability Insurance	As determined by Municipality's insurers and/or insurance brokers
Federal/Provincial Member Meeting	No Fee
Funerals	Donation
Non Profit	\$50.00
<b>Barwick Recreation Grounds:</b>	
Ball Diamonds, Canteen and Washrooms (daily)	\$100.00
Ball Diamond Rental Damage Deposit (refundable upon successful cleanup)	\$100.00
Ball Diamonds and Washrooms (daily)	\$50.00
Camper Parking (each one) 3 days complimentary. 4th and subsequent days (daily)	\$15.00
Camper parking weekly	\$90.00

<u>RECREATION</u>	
DESCRIPTION	FEE (\$)
Fitness Centre	
Single (monthly membership)	\$25.00
Single (6 month membership)	\$40.00
Single (annual membership)	\$70.00
Family (annual membership)	\$120.00
Access Card (new)	\$20.00
Access Card Replacement Charge	\$20.00 each replacement

**SCHEDULE 10**

<b><u>ROADS</u></b>	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Application for Road Closure	Recovery Cost
Oversize Permit	\$200.00
Overweight Permit	\$200.00

**SCHEDULE 11**

<b><u>TAX SALE</u></b>	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Payment made after registering of Tax Arrears Certificate but prior to search and sending of notices	\$200.00
Search of title and Sheriff's office for names and addresses of owners and others having an interest in the lands and the cost of delivery of notices and registering of Treasurer's Declaration	\$300.00
280 day reminder	\$200.00
Preparation and execution of an Extension Agreement	\$300.00
Preparation and registration of Cancellation Certificate	\$200.00
Preparation for conducting and completing tax sale	\$300.00
Preparation of documents, review of file, registration of documents and payments made into court	\$500.00
Where costs are paid for tax registration and Tax Sale Agent	Actual Costs

**SCHEDULE 12**

<b><u>TRANSPORTATION SERVICES</u></b> (includes operator)	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Grader hourly rate	\$100.00
Snow Plow hourly rate	\$100.00
Plow Truck hourly rate	\$100.00
Gravel Truck hourly rate – Peterbilt, Belly Dump	\$90.00
International Truck hourly rate	\$100.00
2015 LinkBelt Backhoe with bucket hourly rate	\$100.00
2015 LinkBelt Backhoe with brusher hourly rate	\$115.00
Private Snow Plowing minimum rate grader or plow truck (per visit)	\$25.00
Private Snow Plowing Special requests hourly rate	\$100.00 including travel time
Loader 644B hourly rate	\$80.00
721 CASE Loader rate	\$80.00
Cat 450G hourly rate	\$70.00
Dodge Service Truck hourly rate	\$50.00
Deposit: Temporary Entrance - Reclamation	\$250.00
Roadside brush mower/large sweeper and large snow blower hourly rate	\$75.00
Steam (2 operators) hourly rate	\$100.00
Whipper Snipper hourly rate	\$35.00
Riding mower/snow blower/sweeper hourly rate	\$35.00

**SCHEDULE 13**

<b>DESCRIPTION</b>	<b><u>UTILITIES/OTHER</u></b>	<b>FEE (\$)</b>
Permission must be received from the Municipality for water and sewer connections to the present system. Prior to construction permit fees must be purchased as follows:		
Water connection (unserved lot) Plus - any/all other costs to be borne by property owner		\$1,000.00
Sewer connection (unserved lot) Plus - any/all other costs to be borne by property owner		\$1,000.00
Water connection (served lot) Plus - any/all other costs to be borne by property owner		\$500.00
Sewer connection (served lot) Plus - any/all other costs to be borne by property owner		\$500.00
Water Rates Residential (bi-monthly) Usage to 60 cu. m. Plus - usage over 60 cu. m. to be charged @ \$2.50 per cu. m		\$140.25 @ \$2.50 per cu. m.
Water Rates Commercial (bi-monthly) Usage to 60 cu. m. Plus - usage over 60 cu. m. to be charged @ \$2.50 per cu. m.		\$140.25 @ \$2.50 per cu. m.
Temporary termination of service - no fee to shut off water at curb stop but monthly utility rates must be continued to be paid		Nil
Reconnection of service - no fee to turn on water at curb stop provided but monthly utility rates have been continued to be paid		Nil
Truck Fill (Approx 200 litres/53 gallons per \$1)		\$5.40 cu. m. 220 gallons
Water Rates Industrial (OSB) (monthly) Plus - \$12.50 per every 1000 gallons		\$2,110.65 \$12.50 per 1,000 gallons
Sewer Rates Residential (bi-monthly)		\$28.55
Sewer Rates Commercial (bi-monthly)		\$35.00
Garbage Pick Up (Village) (bi-monthly)		\$15.00
Sewer and Water problems during regular working hours plus cost of materials		\$30.00 per hour
Sewer and Water problems after regular working hours plus cost of materials		\$45.00 per hour



<b>DESCRIPTION</b>	<b><u>UTILITIES/OTHER</u></b>	<b>FEE (\$)</b>
That interest be charged on water and sewer overdue accounts at a rate of 15% per annum. In case of non-payment of accounts after 4 months, water will be turned off with the following charges incurred: Disconnection Reconnection		\$25.00 \$25.00
Vacant building that requests water and sewer re-connect		\$500.00
Pump House - Industrial and/or Commercial Rate		\$30.00 per 2,000 gallons
Utilities Arrears Notice (plus Registered Mail Fee if Applicable)		\$5.00