

# AMBIS

Area Municipal Building Inspection Services

A partnership of the Municipalities of Alberton, Chapple, La Vallee and Rainy River

## Required Drawings For Additions, Foundations, Renovations & Demolitions

---

### ADDITIONS

Two sets of plans drawn to scale with the following:

- Site plan to show all buildings on property (sizes & distance from all property lines & location of septic system if applicable)
- Foundation plan
- Floor plans (existing & proposed)
- Building sections
- Elevations
- Roof plans
- Approval from NWHU to use existing Septic System
- Completed Energy Efficiency Design Summary

### NEW OR RAISE FOUNDATION

Two sets of plans to scale with the following:

- Site plan (as for additions)
- Foundation plan (sizing & spacing of existing & proposed joists, beams, footings & any load bearing walls)

### INTERIOR RENOVATION

Two sets of plans to scale with the following:

- Site plan (as for additions)
- Existing floor plan
- Proposed floor plan
- Provide list of all proposed construction (example: insulation, plumbing, etc.)

NOTE: Roof plans and Building sections may be required.

### DEMOLITION

- Site Plan showing all buildings on properties (sizes & distances from property lines & showing building proposed for demolition)
- A letter from the owner stating all services (hydro, gas, water, cable, telephone, etc.) will be disconnected prior to demolition.

### SPECIAL NOTATION

- Roof & floor truss drawings & placement plans must be submitted prior to installing (if requested, must be stamped by an Ontario Professional Engineer)
- Roof & floor I-Joist drawings & placement plans must be submitted except for simple systems where span charts showing Ontario loadings will suffice

- If you find you cannot produce quality and detailed drawings yourself you must obtain the services of a qualified person with a BCIN number.
- Single line drawings are not acceptable

### **ADDITIONAL INFORMATION**

- Entrance Culvert & fire number sign are required for new accesses to all Municipal Roads – contact Municipality for details on permitted driveway locations
- M.T.O. Permit is required for accesses on Provincial Roads
- Solid fuel burning appliances (woodstoves, fireplaces, heaters, etc.) must meet the standard CAN/CSA-B365-M

### **OBLIGATION OF HOMEOWNER/CONTRACTOR DURING CONSTRUCTION**

- Post your Permit so that it is visible from the street
- Keep a copy of your reviewed Building Plans on the construction site
- Request all Inspections at least 48 hours in advance
- Notify the Chief Building Official of any changes of your building plans or materials

### **INSPECTIONS (if applicable)**

- Readiness to pour footings
- Completion of footings & foundation walls prior to backfill
- Completion of underground plumbing prior to covering
- Substantial completion of framing prior to installing siding &/or windows
- Substantial completion plumbing & heating rough in
- Substantial completion of insulation, vapour barrier & air barrier –prior to covering
- Completion of fireplace or chimney installation
- Completion of construction & components required to permit occupancy
- Completion of all interior finishes
- Completion of all exterior finishes

### **REQUESTING AN INSPECTION**

- Please have permit number available when calling the Chief Building Official
- Inspection requests can be made between 8:30 a.m. to 4:30 p.m., Monday to Thursday.

**NOTE: All required inspections must be completed prior to being covered. The Inspector has the authority to require any material removed in order to conduct the inspections.**